

**School Facilities Oversight Board (Wednesday, May 4, 2022)**

A. OPENING OF MEETING

Procedural: 1. Call to Order  
Carmen Wyckoff called the meeting to order at 10:03 a.m.

Procedural: 2. Pledge of Allegiance  
Tom Rushin lead the Pledge of Allegiance.

Procedural: 3. Roll Call  
Board Members present:  
Carmen Wyckoff  
Tom Rushin  
Halleh Landon  
Sandy Williams  
Scott Thompson

Board Members absent:  
none

Procedural: 4. Board Member Recusals  
Carmen Wyckoff recused herself on agenda item B.1.

B. MINUTES

Action, Minutes: 1. Minutes of April 6, 2022  
Board approval of the Minutes of April 6, 2022.

Motion by Tom Rushin, second by Sandy Williams.  
Final Resolution: Motion Carries  
Yea: Halleh Landon, Sandy Williams, Scott Thompson, Tom Rushin  
Abstain: Carmen Wyckoff

C. DIRECTOR AND ADMINISTRATOR REPORT

Information: 1. Director Comments  
No Director comments.

Information: 2. Administrator Comments  
Jack Smith updated the Board on the appointment of two new Board Members starting in June, Building Renewal Grant fund activity, the appointment of David Schutt to manage land acquisition activities, and the BRG Non-critical Award Letters being sent to school districts.

D. REPORTS

Information, Reports: 1. Building Renewal Grant Report of Awards and Denials  
Kerry Campbell and Jack Smith updated the Board.

Reports: 2. Adjacent Ways Validation: Beaver Creek Elementary ID2625 (Liaison: Kennon) Validation Amount: \$186,311.64  
Application Date: 4/13/2022

Reports: 3. Adjacent Ways Validation: Saddle Mountain Unified ID2626 (Liaison: Morrison) Validation Amount: \$749,645.27  
Application Date: 4/27/2022

Reports: 4. Adjacent Ways Validation: Saddle Mountain Unified ID2628 (Liaison: Morrison) Validation Amount: \$120,639.86  
Application Date: 4/27/2022

Reports: 5. Adjacent Ways Validation: Washington Elementary ID2624 (Liaison: Morrison) Validation Amount: \$1,452,870.42  
Application Date: 4/12/2022

Reports: 6. FY 2022 Preventive Maintenance Plans

E. POLICY UPDATES - Consideration and possible vote to accept, reject or modify Policy updates

Action, Procedural: 1. Update to Building Renewal Grant Terms and Conditions

Scott Thompson asked about the language in the Abandonment section. Kerry Campbell suggested changing the word 'is' to 'may be' in the first sentence.

Board adoption of the proposed changes to the Building Renewal Grant Terms and Conditions as presented. This includes changing the word "is" to "may be" in the first sentence of the Abandonment section.

Motion by Scott Thompson, second by Tom Rushin.

Final Resolution: Motion Carries

Yea: Carmen Wyckoff, Halleh Landon, Sandy Williams, Scott Thompson, Tom Rushin

Action, Procedural: 2. Update to Fire Alarm Performance Specifications

Scott Thompson asked about recommendations to avoid fire watch. Jack Smith informed the Board about the upcoming training that will address building systems such as fire alarm systems.

Board adoption of the proposed changes to the Fire Alarm Performance Specifications and adoption of the new Emergency Radio Communication Enhancement System (ERCES) specialty performance specification.

Motion by Scott Thompson, second by Halleh Landon.

Final Resolution: Motion Carries

Yea: Carmen Wyckoff, Halleh Landon, Sandy Williams, Scott Thompson, Tom Rushin

Action: 3. Repeal of Procurement Decision Matrix

Board approval of the staff recommendation to repeal the Division of School Facilities (DSF) Procurement Decision Matrix policy.

Motion by Scott Thompson, second by Tom Rushin.

Final Resolution: Motion Carries

Yea: Carmen Wyckoff, Halleh Landon, Sandy Williams, Scott Thompson, Tom Rushin

F. REDUCTION OF SQUARE FOOTAGE - Consideration and possible vote to accept, reject or modify requests for reduction of square footage or grade reconfiguration

Action: 1. Gilbert Unified

Board approval of Gilbert Unified District's request to reconfigure Gilbert High School from 9-12 to 7-12.

Motion by Halleh Landon, second by Sandy Williams.

Final Resolution: Motion Carries

Yea: Carmen Wyckoff, Halleh Landon, Sandy Williams, Scott Thompson, Tom Rushin

Action: 2. Tolleson Union

Board approval of Tolleson Union High School District's request to reduce square footage due to the demolition of Westview High School buildings 1011, 1012, and 1013.

Motion by Halleh Landon, second by Sandy Williams.

Final Resolution: Motion Carries

Yea: Carmen Wyckoff, Halleh Landon, Sandy Williams, Scott Thompson, Tom Rushin

Action: 3. Tucson Unified

Board approval of Tucson Unified School District's request to reconfigure Menlo Park Elementary School, Joyce Drake Middle School, and Pace Alternative High School from academic space to district administrative space, contingent upon receipt of district governing board resolutions addressing Joyce Drake Middle School and Pace Alternative High School.

Motion by Halleh Landon, second by Sandy Williams.

Final Resolution: Motion Carries

Yea: Carmen Wyckoff, Halleh Landon, Sandy Williams, Scott Thompson, Tom Rushin

G. GUIDELINE EXCEPTION - Consideration and possible vote to accept, reject or modify requests to the Minimum Adequacy Guidelines

Action: 1. Vail Unified 023N

Board approval of Vail Unified's request for exception to Minimum Adequacy Guidelines R7-6-221(A)(2), R7-6-221(A)(5), R7-6-212(A), R7-6-246(A), R7-6-249(B) and R7-6-258(B) for the new K-5 space (023N).

Motion by Sandy Williams, second by Scott Thompson.

Final Resolution: Motion Carries

Yea: Carmen Wyckoff, Halleh Landon, Sandy Williams, Scott Thompson, Tom Rushin

H. EMERGENCY DEFICIENCIES CORRECTION - Consideration and possible vote to accept, reject or modify requests for Emergency Deficiencies Correction funding

Action: 1. Kirkland Elementary 002EP supplemental \$70,845.19

Board approval of the staff recommendation that Kirkland Elementary be awarded an additional \$70,845.19 in Emergency Deficiencies Correction funding for demolition of additional infrastructure and professional services to complete project 130323001-9999-002EP. SFB staff will participate in a pre-award meeting to review with the responsive bidders and determine that all scope of work defined by the construction documents are included and adhered to in the bid proposals. This is a condition that must be met prior to the release of funds. Any award based on an estimate is subject to SFB staff approval of the procurement process and award of the bid or quote as applicable prior to distribution of funds to the district.

Motion by Tom Rushin, second by Scott Thompson.

Final Resolution: Motion Carries

Yea: Carmen Wyckoff, Halleh Landon, Sandy Williams, Scott Thompson, Tom Rushin

I. BOARD MEMBER SUMMARY OF CURRENT EVENTS

Information: 1. Board Calendar

No updates.

J. FUTURE AGENDA ITEMS

Discussion: 1. Possible Future Agenda Items

Scott Thompson requested the recommendations to avoid fire watch.

K. PUBLIC COMMENTS

Procedural: 1. Members of the Public may address the Board

No public comment was received. Jack Smith informed the Board that Tom Rushin and Sandy Williams will no longer be serving on the Board. Board Members and staff thanked Tom and Sandy for their years of dedication and service to the State and the students of Arizona. Tom and Sandy each spoke about their service opportunity.

L. ADJOURNMENT

Procedural: 1. Adjourn the Meeting

Carmen Wyckoff adjourned the meeting at 10:49 a.m.